

STATE OF MAINE
NURSING HOME ADMINISTRATORS LICENSING BOARD

Minutes of May 28, 2014 Board Meeting

Members Present: Leo Bouchard, Gail Hillstrom, Margot Russell and Tamra Deering

Others Present: Torrey Gray, Board Administrator; Michael Miller, AAG and Merica Tripp

Members Absent: Gail Winchell and Dennis Brockway

CALL TO ORDER

Leo Bouchard called the meeting to order at 9:03 a.m.

OLD BUSINESS

APPROVAL OF MINUTES

In a motion made by Gail Hillstrom and seconded by Tamra Deering, the Board voted to approve the minutes with changes as discussed.

Vote: 3 in favor (1 recused – Margot Russell)

NEW BUSINESS

COMPLAINT PRESENTATION(S)

2013-NHA-9515

A complaint was filed against a multi-level long term care administrator alleging inadequate quality of care.

After review and discussion, a motion was made by Gail Hillstrom and seconded by Margot Russell to accept the recommendation of the complaint committee to dismiss the complaint and discuss a letter of guidance.

After further review and discussion, a motion was made by Gail Hillstrom and seconded by Margot Russell to amend the previous motion to dismiss the complaint.

Vote: 3 in favor (1 recused – Tamra Deering)

2014-NHA-10009

A complaint was filed against a multi-level long term care administrator for deficiencies found by the Department of Health and Human Services (DHHS) during the survey process.

After review and discussion, a motion was made by Gail Hillstrom and seconded by Margot Russell to offer a consent agreement to include an admission to violating the Board's Code of Ethics Expectation III and to submit to a psychological evaluation and provide the results to the complaint committee at which time the committee will determine if further action is warranted.

Vote: 3 in favor (1 recused – Tamra Deering)

RULEMAKING DISCUSSION

The Board reviewed and made revisions to the draft rules. The revisions will be reviewed and further changes will be made at the next scheduled meeting.

OTHER BUSINESS

AIT REPORT

There are currently three (3) Administrators in Training.

CHAIR'S REPORT

Nothing to report.

ADMINISTRATOR'S REPORT

Ms. Gray provided the members with a licensee update and advised that the next meeting is scheduled for June 25, 2014.

AJOURNMENT

There being no further business, in a motion made by Gail Hillstrom and seconded by Tamra Deering, the Board voted unanimously to adjourn at 10:47 a.m.